



Office of the Schools Division Superintendent

07 November 2024

DIVISION MEMORANDUM
No. 877s. 2024

SCHOOL-BASED FEEDING PROGRAM (SBFP) COORDINATION MEETING AND
CONSOLIDATION OF NUTRITIOUS FOOD PRODUCTS (NFP) INSPECTION AND
ACCEPTANCE REPORTS (IARs) AND DELIVERY RECEIPTS (DRs) FOR WEEK 1-12
SY 2024-2025

TO: Rosalio R. Vitorillo - Chief, SGOD
Baldomero Mark B. Meso III – Medical Officer III
School-Based Feeding Program Division Focal Persons
School-Based Feeding Program Administrative Support II
Division Supply Officer / Division Inspectorate Team
All Others Concerned
This Division

1. Please be informed that there will be a coordination meeting and consolidation of Nutritious Food Products (NFP) Inspection and Acceptance Reports (AIRs) and Delivery Receipts for Week 1-12 on November 18-20, 2024, 8:00 AM- 5:00 PM at Medical & Dental Health Section Office / City Central School.
2. All select personnel will report on the following dates to evaluate and ensure completeness, accuracy and compliance of all IARs and DRs of all Nutritious Food Products submitted by the schools as these documents will also serve as basis for initiating payments to the suppliers, upon successful inspection and acceptance of the delivered items.
3. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As stated

Ref: As stated

To be indicated in the Perpetual Index
under the following Subjects:

Health Education

School-Based Feeding Program

JAA/DM-school-based feeding program (sbfp) coordination meeting and consolidation of nutritious food products (nfp) inspection and acceptance report (IARs) and delivery receipts (drs) for week 1-12 SY 2024-2025
November 7, 2024



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